**JOB TITLE: Program Specialist**

Full-Time or Part-Time Position

Based in Hood River, Oregon

Date Posted: March 20, 2017

**ABOUT FCA:**

Farmers Conservation Alliance (FCA) works to modernize irrigation infrastructure through technologies and consulting for the benefit of agriculture, the environment, and communities. Starting in 2005, FCA established as a nonprofit to market the newly developed Farmers Screen fish screen. The screen allows farmers to divert water while protecting fish and improving agricultural operations, and the technology was licensed to FCA with the condition that FCA sell the screen, receive key agency approvals, and invest future surplus revenues to benefit agriculture, the environment, and communities. Over the last decade, this work has evolved beyond the Farmers Screen technology to working with irrigators, agencies, environmental organizations, elected officials, and many other stakeholders to develop a one-stop-shop for modernizing irrigation infrastructure. As most irrigation systems in the Western United States are nearly a hundred years old, modernizing these systems is one of the best opportunities for achieving agricultural resiliency, economic development, and environmental benefits.

**JOB SUMMARY:**

FCA’s Program Specialist will provide high quality deliverables for FCA’s Irrigation Modernization Program. An ideal candidate would as comfortable discussing crop yields with an agricultural economist as they would be discussing fish populations with a biologist. In a typical week, the Program Specialist may draft part of a watershed plan, review an irrigation district infrastructure plan, help write grant applications, and collate irrigation diversion data. In that same week, the Program Specialist may join other staff to meet with an irrigation district manager, participate in a call with state agencies, and represent FCA at a professional conference.

This full-time, exempt position provides a competitive salary and benefits package.

**ESSENTIAL DUTIES:**

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| * Collate data related to environmental, agricultural, and community conditions;
* Prepare, review, or revise technical documents that describe watershed conditions, including environmental, agricultural, and community components;
* Review technical documents that describe comprehensive engineering plans or otherwise contribute to irrigation modernization strategies;
* Prepare, review, or revise funding applications on behalf of FCA and its partners;
* Interact with irrigation district staff and/or board members, agency staff, and or community members via phone, email, and in person;
* Travel to potential project sites and project installations;
* Represent FCA at professional conferences;
* Participate in FCA staff working sessions; and
* Develop new tools for organizational efficiencies.
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**MINIMUM QUALIFICATIONS:**

* B.A or B.S. degree in natural resources, agricultural science, or a related degree; a minimum 1 year experience in a related field.
* Experience working with agricultural and/or environmental communities, organizations, and/or individuals;
* Excellent verbal and written communication skills;
* Ability to work alone and as part of a cohesive team; and
* Working knowledge of Microsoft Office Suite.

A valid driver’s license and reliable transportation are required for this position. This position also requires the ability to traverse uneven ground such as stream beds and agricultural fields.

**PREFERRED QUALIFICATIONS, EXPERIENCE, AND ABILITIES:**

* A minimum 3 years’ experience in natural resources, agricultural science, or a related degree;
* Experience with state and federal rules and regulations related to permitting and implementing irrigation modernization strategies, including the Endangered Species Act, NEPA, and related rules and regulations;
* Experience with basic GIS data evaluation and map preparation;
* Comfortable with delivering oral presentations;
* Ability to interact with a broad range of people in a conference setting; and
* Working knowledge of Adobe Acrobat and ArcGIS Pro.

**TO APPLY:**

To apply for the position of FCA Program Specialist, please submit a cover letter and resume to info@fcasolutions.org with “FCA Program Specialist” as the subject of the email. Please do not contact FCA directly about this opportunity. Applications should be addressed to:

Julie Davies O’Shea, Executive Director

Farmers Conservation Alliance

11 3rd St, Suite 101

Hood River, OR 97031

Position is open until filled